Creating Fed tax payments by wire transfer

FEDERAL TAX PAYMENT (EFTPS) BY WIRE TRANSFER

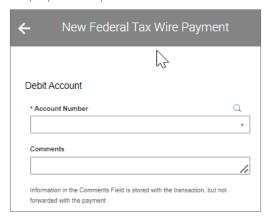
MUFG Exchange enables users to initiate federal tax payments. A dedicated payment entry screen in MUFG Exchange Payment Center supports this transaction type. Required fields (marked with red asterisks), some with choice lists, support this transaction type.

- 1 Creating a Fed tax payment in MUFG Exchange
- In the Payments Center, select "Add New Payment"
- Then select Federal Tax Wire payment type and click Continue.





2 Select debit account number from the choice list. Enter any relevant comments for internal purposes only. This information is not sent with the payment.



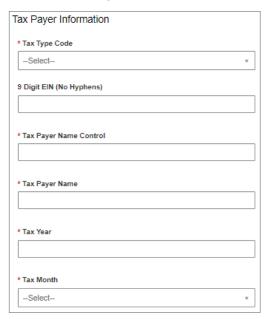
(continued)



3 Enter tax information in each field on the screen.

Enter the following fields:

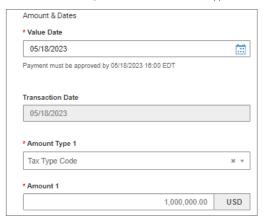
- Tax Type Code Use the Tax Type Code drop-down to select the appropriate code, for
 example 95105-Federal Tax Deposit. Note that certain Tax Type Codes support multiple
 subtypes and amounts (up to 3). For these codes the screen will display the additional subcodes and amount field pairs should that information be required.
- 9 Digit EIN (No Hyphens) number Enter your company's EIN.
- Tax Payer Name Control The Tax payer name control is a sequence of characters based on a taxpayers name used by the IRS to process tax payments. Enter the first four characters of your company's business name (no special characters or spaces).
- Tax Payer Name Enter the company's full business name (excluding special characters and spaces).
- Tax Year 2 digits
- Tax Month 2 digits



4 Enter the value date of the payment.



5 Enter the tax sub type and amount. Enter multiple sub types and amounts if the tax type code allows (and if additional sub-types and amounts are associated with this payment).



6 Click Submit to submit the payment or Save for Later to edit the payment later.

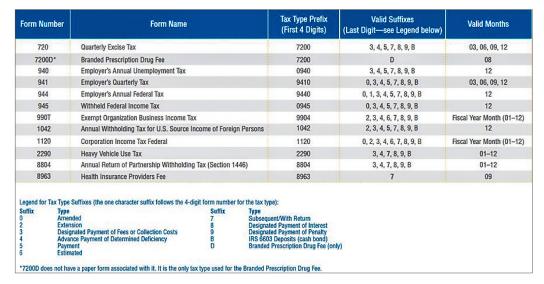
Note: A message will display indicating the payment submitted or saved successfully or if the payment has any errors. A payment must be approved before it is sent.



The Fed Tax Wire is now ready for approval and release. Wires must be released on the value date before the deadline of 4:00 p.m. ET.

APPENDIX

Common IRS Tax Type and Subtype Table



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